

**MARRIAGE OFFICIATOR  
INDEFINITE DESIGNATION**



This application is for individuals who would like to be designated by the Utah County Clerk to officiate marriage ceremonies for the general public for an indefinite period of time. To become authorized to perform marriage ceremonies as a Utah County Clerk Designee within the State of Utah, *applicants must appear in person and present this completed form with a valid Federal or State issued Photo ID.*

**DESIGNEE INFORMATION**

1. \_\_\_\_\_  
Designee's First Name                      Middle Name                      Last Name                      Date of Birth

2. \_\_\_\_\_                      3. \_\_\_\_\_  
Phone Number                      Email Address

4. \_\_\_\_\_                      \_\_\_\_\_                      \_\_\_\_\_  
Mailing Address                      City & State                      Zip Code

5. Public Contact Information. (Your Name and Public Contact Information will be made publicly available. You must include at least one, and may list all that apply.)

A. Phone Number: \_\_\_\_\_  
B. Email Address: \_\_\_\_\_  
C. Web Address: \_\_\_\_\_  
D. Language(s): \_\_\_\_\_  
*(English is the default. Please list any other languages you can speak fluently.)*

<i>Answer the following</i>	<b>Yes</b>	<b>No</b>
Do you intend to charge a fee?		
List total distance or locations within the state you are willing to travel:		

**STATEMENT OF UNDERSTANDING AND INTENT (read and initial acknowledgement)**

I request to be appointed an official Designee of the Utah County Clerk in order to perform marriage ceremonies in the State of Utah per Utah Code Ann. 17-20-4. I hereby witness and acknowledge that I will abide by the laws of the State of Utah in administering the duties of a Designee and agree to the responsibilities and requirements of a Designee, including:

1. I acknowledge that my appointment as a Designee does not make me an employee of the Utah County Clerk/Auditor's office, nor does it establish an employment or contractor relationship with Utah County. **INITIAL HERE** \_\_\_\_\_
2. I am 18 years of age or older. **INITIAL HERE** \_\_\_\_\_
3. I understand that my authority to perform marriage ceremonies extends only within the borders of the State of Utah, and that I am not authorized under Utah State Code to officiate in wedding ceremonies outside of the State of Utah. **INITIAL HERE** \_\_\_\_\_
4. With a minimum of 5 days' advance notice, minus any personal scheduling conflicts, I agree to perform all marriage ceremonies for any couple that has legally obtained a marriage license within the State of Utah. **INITIAL HERE** \_\_\_\_\_
5. With advance notice, I agree to be reasonably available to perform wedding ceremonies during the normal business hours of the Utah County Clerk. At my discretion, I may also perform wedding ceremonies outside of the normal business hours of the Clerk's office. **INITIAL HERE** \_\_\_\_\_
6. I agree to negotiate and manage any compensation for my services. I agree that I will establish a consistent fee schedule for any service I provide as a Designee, and that my fee schedule will not discriminate or provide preferential pricing on the basis of any characteristic protected under the law. **INITIAL HERE** \_\_\_\_\_

