

Due to the volume of applications received, we are unable to provide information on application status by phone or e-mail. All qualified applicants will be considered, but may not necessarily receive an interview. Selected applicants will be contacted by the hiring agency for next steps in the selection process. Applicants who are not selected will not receive notification.

JOB ANNOUNCEMENT

POSITION: HVAC MECHANIC

Posting# 7004-0613kv

REQUIRED ATTACHMENTS TO APPLICATION:

- Supplemental Questionnaire
- College transcripts and/or diploma to receive College credit - internet printouts & photocopies are acceptable
- Required licensure

STARTING SALARY: Step 35; \$20.44 per hour *(plus benefits package)

Step increase available after completing probation and annually thereafter.

OPENING DATE: June 13, 2013

CLOSING DATE: June 28, 2013

The eligibility list created by this posting may be used to fill current full or part time vacancies and full or part time vacancies and grant funded vacancies that occur within the next two (2) months

For additional information see the job description at - <http://www.utahcounty.gov/jobs>

JOB SUMMARY: Under general direction, installs, repairs, and maintains County refrigeration, air conditioning, heating and air handling, commercial cooking equipment, and temperature control system.

DUTIES INCLUDE: Uses the Temperature Control System to monitor condition of various equipment in County buildings. Installs and services computerized energy and temperature management equipment and all control systems used in County buildings. Services all problems associated with temperature control. Maintains all County equipment related to refrigeration, heating, and air conditioning. Performs preventive maintenance on a scheduled basis and conducts seasonal startups and servicing of various equipment including chillers, water towers, pumps, and heating equipment. Maintains clean filters and coils in all units. Installs equipment related to refrigeration, temperature controls, heating, and air conditioning. Assists maintenance crew in areas of electrical, carpentry, and plumbing. Transports equipment between job sites. Responds to emergency situations on an on-call basis as assigned and to temperature control problems as needed.

EVALUATION AND SELECTION FACTORS INCLUDE: Ability to maintain cooperative relationships with those contacted in the course of work activities; Skill in reading, writing, and basic math; Skill in analytical problem solving; Skill in mechanical applications; Knowledge of electrical applications and methods; Skill in using hand and power tools; Skill in basic computer programs; Ability to coordinate multiple tasks efficiently; and Knowledge of temperature control practices and procedures; ability to program and trouble shoot computerized building control systems. Knowledge of indoor air quality issues and solutions.

REQUIREMENTS FOR EMPLOYMENT: Associates Degree in refrigeration and air conditioning; and four (4) years of work experience performing HVAC activities. Possession of a Journeyman HVAC License will be considered as four (4) years of the six (6) years combined education and experience requirements. **Applicants receiving a conditional offer of employment will be required to submit to a pre-employment drug screen and additional background checks as required.**

LICENSURE/CERTIFICATIONS: Applicant must possess a current valid driver's license and obtain a valid State of Utah driver's license within 60 days of employment.

EXAMINATION/SELECTION PROCESS:

Individuals interested in the position must submit an official Utah County Government application and required attachments to the Utah County Office of Personnel Management, 100 East Center, Suite 3800, Provo, UT 84606, by 5:00 PM on the closing date. **NO POSTMARKS OR RESUMES.** Additional information will not be accepted after the closing date. The Personnel Department will screen the applications for minimum qualifications. The selection process will consist of a hiring interview, and may include any one, or a combination, of the following examinations: application and/or supplemental review/rating, written examination, performance test and/or oral examination. The Personnel Department reserves the right to call only the most qualified applicants to any of the examinations.

