



**REQUEST FOR PROPOSAL**

**March 5, 2010**

**Solicitation #2010-10S**

The solicitation number must appear on all quotations and related correspondence.

**THIS IS NOT AN ORDER FOR SERVICES.**

**PROPOSALS ACCEPTED NO LATER THAN  
3:00 P.M. MDT,  
MONDAY, MARCH 22, 2010**

**TO: Susan Shepherd, CPM  
Utah County Auditor's Office  
100 East Center, Suite 3600  
Provo, UT 84606  
Phone: (801) 851-8234**

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**UTAH COUNTY IS ACCEPTING PROPOSALS FROM QUALIFIED FIRMS TO PROVIDE PROFESSIONAL ACTUARIAL SERVICES. THESE SERVICES ARE NEEDED TO PROVIDE ALL OF THE NECESSARY ACTUARIAL VALUATIONS FOR OTHER POST-EMPLOYMENT BENEFITS IN COMPLIANCE WITH GOVERNMENTAL ACCOUNTING STANDARDS BOARD STATEMENT 45 STANDARDS.**

**\*\*\*\* RFP PACKETS ARE AVAILABLE THROUGH BIDSINC.COM \*\*\*\***

PLEASE INCLUDE THE FOLLOWING ITEMS IN YOUR PROPOSAL:

- TITLE PAGE
- TRANSMITTAL LETTER
- REFERENCES
- COMPLETED COST PROPOSAL FORM
- COMPLETED DETAILED INFORMATION RESPONSE FORM
- SIGNED SIGNATURE PAGE
- COMPLETED VENDOR CERTIFICATION FORM
- COMPLETED W-9 FORM

ALL QUESTIONS MUST BE SUBMITTED THROUGH BIDSINC BEFORE 4:30 PM MDT ON THURSDAY, MARCH 18, 2010

PLEASE SUBMIT FOUR (4) COPIES OF YOUR PROPOSAL.

**SEALED PROPOSALS SHOULD BE MAILED OR HAND DELIVERED TO: SUSAN SHEPHERD, UTAH COUNTY PURCHASING AGENT, 100 EAST CENTER STREET, SUITE 3600, PROVO, UTAH 84606, AND SHOULD BE CLEARLY MARKED "SEALED PROPOSAL." PLEASE REFERENCE #10-10S ON ALL DOCUMENTS PERTAINING TO THIS PROPOSAL. ALL PROPOSALS ARE DUE AT OR BEFORE 3:00 PM MDT ON MONDAY, MARCH 22, 2010. NO LATE PROPOSALS WILL BE ACCEPTED.**

UTAH COUNTY RESERVES THE RIGHT TO REJECT ANY OR ALL PROPOSALS OR WAIVE MINOR IRREGULARITIES WHEN TO DO SO WOULD BE IN THE BEST INTERESTS OF UTAH COUNTY. MINOR IRREGULARITIES ARE THOSE WHICH WILL NOT HAVE A SIGNIFICANT ADVERSE EFFECT ON OVERALL COMPETITION OR PERFORMANCE.

SUSAN SHEPHERD, CPM  
PURCHASING AGENT